



Wisconsin Department of Health Services
Keeping Us Better Email Communication – April 22, 2019

Ask – 5 hours of your time between May and mid-July for PHAB sustainability efforts

The purpose of this email is ask for your participation on a small *Keeping Us Better QUICK team* to discuss what progress could be made on **[insert measure number and phrase]** in 2019. You have been selected to participate on the *Keeping Us Better QUICK team* for **[insert measure number]** because of your expertise, insight, and influence in this area. Your participation is invaluable to a successful sustainability process.

We anticipate 1 – 3 meetings to happen during May – June to discuss what progress would look like for this measure. Your thoughts would be captured in a brief work plan which will be shared with the Senior Leadership Team in mid-July. Based on the work plan, the Senior Leadership Team will determine which measures to work on during the remainder of 2019.

Background for Context

As an accredited, highly functioning health department we are required to submit an Annual (progress) Report to the Public Health Accreditation Board. The Annual Report is electronically submitted to PHAB as two separate sections.

Section I of the Annual Report must be submitted by September 30, 2019 and addresses: continued conformity to PHAB standards; **the health department's actions taken on those measures that were slightly or not demonstrated**; and if applicable, any adverse findings that result in a loss of federal funds.

Note: We must report on each slightly or not demonstrated measure annually until PHAB determines that the specific measure is fully addressed. (We have a total of seven slightly or not demonstrated measures: 3.1.2, 6.3.5, 8.2.5, 9.1.2, 9.2.2, 10.2.4, and 12.3.2.)

Section II of the Annual Report must be submitted by October 30, 2019 and addresses: performance management and quality improvement work including an in-depth description of an organization-wide quality improvement project; and continuing processes to prepare for reaccreditation.

Keeping Us Better Internal Team

Susan Uttech, Martha Mallon, Paul Schmidt, Kathleen Caron, and Marni Martinson will be providing the *Keeping Us Better QUICK teams* with the infrastructure and support needed to complete this ask.

Each staff mentioned above will be dedicated to a specific measure(s).