

2020 State and Territory Public Health Systems Improvement Capacity Building and Technical Assistance Opportunity

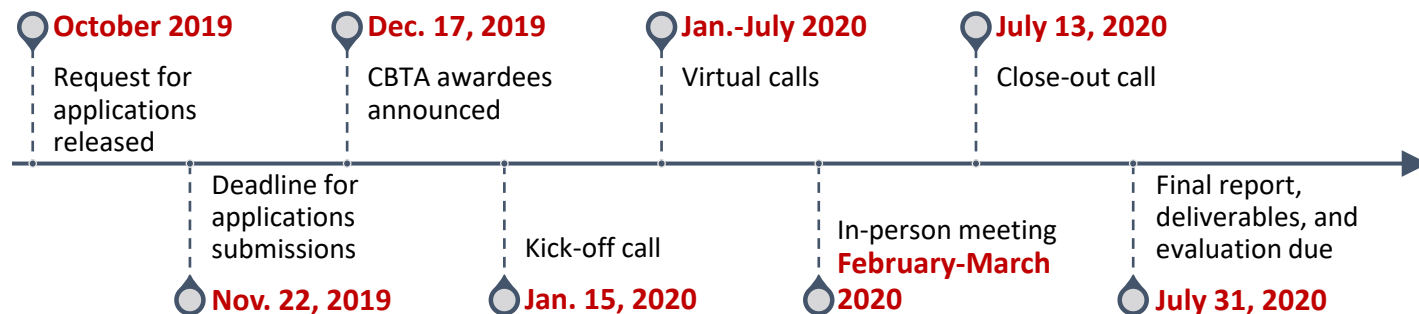
Request for Applications

Application Deadline: Nov. 22, 2019

Summary

Purpose: The Association of State and Territorial Health Officials (ASTHO), with support from CDC, is pleased to announce a non-monetary capacity building and technical assistance (CBTA) opportunity to foster state and territorial health agency capacity around systems improvement, performance management, quality improvement, and meeting national Public Health Accreditation Board (PHAB) standards.

Timeline:



Eligibility: All state and territorial health agencies are eligible to apply.

ASTHO point of contact: Heidi Westermann, director, public health systems and planning (hwestermann@astho.org).

Program Elements and Expectations

ASTHO will select up to 10 states and territories to participate in the Public Health Systems Improvement Capacity Building and Technical Assistance Opportunity. This project will offer technical assistance and support through both a peer cohort and tailored technical assistance to participants who are addressing systems planning and improvement efforts within their agencies.

Intended Outcomes

- Increased capacity in implementing performance improvement initiatives within state and territorial health agencies.
- Networking opportunities with peers across agencies.
- Progress towards PHAB accreditation, reaccreditation, and sustainability.

Examples from Previous Capacity Building and Technical Assistance Opportunities

- Connecticut’s Accreditation Sustainability [Plan](#).
- Alaska’s strategic planning staff [survey](#).
- Additional examples are available [here](#).

Project Activities and Participant Expectations

State and territorial teams are expected to participate in the CBTA opportunity through the following:

BENEFITS OF ASTHO’S CBTA OPPORTUNITY

Previous participants reported the following benefits:

- *“Reinvigorated improvement efforts within the team and agency.”*
- *“Learned more about Community Health Assessment (CHA) and Mobilizing for Action through Planning and Partnerships (MAPP) processes.”*
- *“Enjoyed peer-to-peer learning.”*
- *“Gained facilitating skills.”*
- *“Applied knowledge gained through 1:1 technical assistance to strategic planning efforts.”*

Activity	Intent
Virtual Project kick-off webinar.	Introductions, provide overview of current work, learn about project deliverables.
Project workplan and report.	Provide scope of work and updates on project deliverables, challenges, and lessons learned.
In-person CBTA workshop hosted and sponsored by ASTHO.	Engage in peer-to-peer learning and receive hands-on technical support.
Virtual sessions for individual and group CBTA.	Address progress on deliverables, share resources, and receive virtual technical assistance.
Final evaluation.	Evaluate the process and impact of CBTA provided by ASTHO.
Final deliverables (see list of possible deliverables below).	Outcome of the CBTA opportunity.

Capacity Building and Technical Assistance Tracks

The table below lists all the potential tracks available for health departments to apply for as a part of this opportunity:

CAPACITY BUILDING AND TECHNICAL ASSISTANCE CATEGORIES
<p>Systems Improvement CBTA Categories:</p> <p>Performance Improvement Topic Tracks and Examples of Deliverables</p> <ul style="list-style-type: none"><input type="checkbox"/> Project management and stakeholder alignment for a specific Performance Improvement project.<ul style="list-style-type: none">- Possible Deliverables: Project plans, tracking tools, and team charters.<input type="checkbox"/> Department-wide data visualization strategies and systems.<ul style="list-style-type: none">- Possible Deliverables: Policies, processes, and/or templates.<input type="checkbox"/> Change management and resiliency.<ul style="list-style-type: none">- Possible Deliverables: An internal communication plan and strategy.<input type="checkbox"/> Vital records and health statistics quality improvement.<ul style="list-style-type: none">- Possible Deliverables: Process mapping or Plan, Do, Study, Act project.<input type="checkbox"/> State-level shared services best practices.<ul style="list-style-type: none">- Possible Deliverables: Cross-jurisdictional workplan to implement or improve shared services. <p>Planning Tracks and Examples of Deliverables</p> <ul style="list-style-type: none"><input type="checkbox"/> Support with agency wide quality improvement plan.<input type="checkbox"/> Support with agency wide strategic plan.<input type="checkbox"/> Support with agency wide community health assessment.<input type="checkbox"/> Support with agency wide community health improvement plan.<input type="checkbox"/> Support with agency wide performance management system. <p>Possible Deliverables:</p> <ul style="list-style-type: none">- One updated major plan.- Written implementation or monitoring strategy for one major plan or system. <p>Jurisdiction-proposed topic and deliverable</p> <ul style="list-style-type: none"><input type="checkbox"/> Propose performance management or systems improvement topic, workplan, and deliverable.

Application and Submission Information

Pre-Application Office Hours

ASTHO will host a systems improvement CBTA pre-application office hour on **Tuesday, Nov. 5** from **4-5 p.m.**

Join via Zoom

Audio: Dial by your location

+1 646 876 9923 US (New York)

Meeting ID: 607 025 8857

Video: <https://astho.zoom.us/j/6070258857>

Scoring and Rating Criteria

The application package will be scored on the following elements:

- Statement of interest (20 points)
- Current and prior experience (25 points)
- Scope of work (40 points)
- Letter of support from state or territory health official or agency leadership (15 points)

Application and Submission Procedure

Use the State and Territorial Public Health Systems Capacity Building Technical Assistance Application [form](#) to complete the application by **11:59 p.m. ET on Friday, Nov. 22**. If you are interested in reviewing the questions prior to completing the form, please review a [word version here](#). The application can also be found on ASTHO's Accreditation and Performance [web page](#). Incomplete applications or applications submitted after the deadline will not be considered. Please note that ASTHO will give priority to selections based on applicants' specific needs and the convergence of interest to form meaningful peer cohorts.

Timeline

- October 2019: RFA released
- Nov. 22, 2019: Application submission deadline
- Dec. 17, 2019: Awardees announced
- Jan. 15, 2020: Kick-off call
- February/March 2020: In-person meeting
- April 15, 2020: Mid-year project report due
- July 13, 2020: Close-out call
- July 31, 2020: Final report, deliverables, and evaluation due

Questions about the application or this initiative?

Contact Heidi Westermann, ASTHO's director of public health systems and planning, at hwestermann@astho.org.

Disclaimer Notice

This RFA is not binding on ASTHO, nor does it constitute a contractual offer. Without limiting the foregoing, ASTHO reserves the right, in its sole discretion, to reject any or all proposals; to modify, supplement, or cancel the RFA; to waive any deviation from the RFA; to negotiate regarding any proposal; and to negotiate final terms and conditions that may differ from those stated in the RFA. Under no circumstances shall ASTHO be liable for any costs incurred by any person in connection with the preparation and submission of a response to this RFA.